

PART - I
TECHNICAL BID FOR CLEANING SERVICES

1.	Name of Contractor/ Agency/ Firm	
2.	Details of Contractor/ Agency/ Firm (Please put a tick mark)	a. Proprietor Firm b. Partnership Firm c. Private Ltd d. Public Ltd
3.	Office address of Contractor/ Agency/ Firm a. Registered Office with Telephone No. & E-mail Id: b. Local Office with Telephone No. & E- mail Id:	
4.	EPF Registration No. (Copy of relevant documents should be enclosed)	
5.	ESI Registration No. (Copy of relevant documents should be enclosed)	
6.	PAN No.	
7.	GST Reg. No.	
8.	Contract Labour Registration No. (Attach copy of document)	
9.	Annual turnover during last 3 financial years ending 31.03.2019 (Attach copy of document)	2016-17: 2017-18: 2018-19:
10.	Present total strength of employees a. Office Staff: b. Supervisory Staff: 3. Cleaning/Sweeping Staff:	
11.	Details of Experience in the relevant field (minimum 2 years) with details of the Organization / Clients (Attach copies of work orders)	

12.	Details of Tender processing fee remitted	DD No. & date: Amount:
13.	Details of EMD remitted	DD No. & date: Amount:
14.	Any other information	

UNDERTAKING

I/we here by agree the terms and conditions of the tender and will abide by the same as well as the statutory obligation as required by law. Read and accepted all instructions contained in the detailed Tender Document.

Place:

Date:

Signature

Name & address of the bidder

(Office seal)